



**Cayman Islands Government
Official Travel Policy**

Appendix 5

Official Travel Policy – Official Travel Publication Template

Travel & Subsistence			
Ministry	Name	Post	Reporting Period
Caymanian Employment and Immigration	AMERITHA JAMES	Senior Pension Officer	2025 - 2026

Dates of Travel	Destination	Description	Travel		Accommodation/Subsistence/Allowance		
			Air	Other	Hotel	Allowance	Other Expenses
March 30, 2025 - April 3, 2025	Atlanta GA, USA	AIIM Conference	✓		US\$1535.02	US\$625.00	US\$1595.00 - Conference fee
							US\$1044.73- Airfare