



CAYMAN ISLANDS  
NATIONAL ARCHIVE  
CAYMAN ISLANDS GOVERNMENT

## Reproduction Fees (CIS) as per the National Archive and Public Records Regulations, 2007

PHOTOGRAPHS				
Prints				
Paper Size	Available Paper Type			Price
	Matte	Lustre	Glossy	
* 5" x 7"	✓	✓	✓	\$7.50
* 8" x 10"		✓		\$10.00
8½" x 11"	✓	✓	✓	\$12.50
* 10" x 14"		✓		\$20.00
11" x 17"			✓	\$30.00
13" x 19"	✓	✓	✓	\$40.00
* 16" x 20"		✓	✓	\$40.00
17" x 22"	✓	✓		\$50.00
Digital Scans (Commercial ventures)				
Low resolution				\$5.00
High resolution				\$10.00
Additional Fees				
CD				\$10.00
Creating a scan, where none previously exists				\$10.00

**\* Note...**

1. 5" x 7" is printed on 8½" x 11" paper; image size may vary with each print.
2. 16" x 20" are printed onto roll paper, which tends to curve.

*Prints and scans can be processed in black and white, original tone and colour (where available).*

*Digital scans are supplied on CD at an additional cost. All scans remain the property of the Cayman Islands National Archive.*

*Average processing time for all orders is 1-2 weeks. However, it may be longer or shorter dependent upon the amount and complexity of orders submitted for processing.*

*Photographs should be credited "The Cayman Islands National Archive Photographic Collections" unless otherwise specified.*



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AUDIO-VISUAL	
Type	Price
Audio recording or excerpt	\$20.00
Moving image (film) or excerpt	\$25.00
Additional cost of CD/DVD	\$10.00

The following credit lines apply to audio-visual reproductions, unless otherwise specified:

- For Oral History audio recordings: “*The Cayman Islands National Archive Oral History Collection*”.
- For other audio recordings: “*The Cayman Islands National Archive Historical Collections*”.
- For moving images: “*The Cayman Islands National Archive Moving Image Collections*”.

PHOTOCOPY/PDF CHARGES		
Size	Black and white	Colour Photocopy
8.5" x 11" (letter)	\$0.25	\$0.50
8.5" x 14" (legal)	\$0.25	\$0.50
11" x 17" (ledger)	\$0.50	\$1.00

The fees for photocopies are per single-sided page; double-sided pages are double the cost.

MICROFORM/SCANNING CHARGES	
Type	Price
Microfiche	\$5.00
Producing an intermediate microfiche/scan	\$10.00

If an original document is deemed too fragile and no access copy exists, an intermediate scan will be produced, which remains the property of the Cayman Islands National Archive.